

Board Nomination Form

Nomination Process:

All Coalition members in good standing are entitled to nominate a Coalition member, who is also a member in good standing, to serve on the Board of Directors. Nominations must be accepted by the Nominee, and each nomination must be submitted on a separate form. Incomplete nomination forms may be considered ineligible.

Completed nomination forms should be emailed to coordinator@fasdcoalition.ca and must be received by **Tuesday, October 9, 2018.**

Nominee: _____

Organization: _____

Ph. No. _____

Email: _____

I am aware of and accept this nomination

Nominated by: _____

Organization: _____

Ph. No. _____

Email: _____

Board Member Responsibilities:

- Board members as individuals have no special privileges, prerogatives or authority; they only have these when they meet in a formal board meeting.
- Board members should have a general knowledge of the Coalition; be willing to serve in leadership positions and undertake special assignments; avoid prejudiced judgments; follow trends that affect the organization and the industry.
- Board members are expected to attend all Board meetings and must come to the meeting prepared and ready to participate.
- Board members must carry out their duties in good faith and with the diligence, care and skill of a reasonable person in similar circumstances. They have two key legal responsibilities: the **duty of loyalty** and the **duty of care**.

Duty of Loyalty:

This means that the director should put the interests of the Coalition ahead of personal interests. If, and when, a director faces a potential conflict of interest that may jeopardize loyalty to the organization, full disclosure is required. This may include abstaining from any related decision.

Duty of Care:

This deals with the need for board members to pay close attention to the work of the board and the obligation to make informed decisions. This involves:

- careful review of all board materials such as board minutes and financial statements
- regular attendance at board meetings
- familiarity with the mission, bylaws, policies, goals and objectives of the organization
- a general knowledge of legislation affecting the organization

Full Board Member job description is available on request, coordinator@fasdcoalition.ca.